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UNIVERSITY EXTENSION, X-001

LA JOLLA, CALIFORNIA 92093

619/534-6331

February 13, 1989

Mr. John V. O'Neill
Director
Oxford House Svc Board
4911 Aurora Ave
Kensington, MD 20895

Dear John:

I'm writing to confirm your participation in our April 14-16, 1989, national conference, "Planning social model services," which takes place in Peterson Hall at our UCSD campus in La Jolla. The enclosed announcement provides further details. Another enclosure provides a roster of conference faculty.

Convenors and discussants should plan to contact one another within upcoming weeks to identify specific questions for consideration during each conference section. Upon receipt from each convenor no later than Monday, March 27, I will prepare for all participants handouts listing issues for each conference section.

If you wish to contribute any reference document(s) for inclusion in the conference papers which we'll distribute on-site to all our participants, please forward them to me also no later than Monday, March 27.

In consideration for your participation, please accept airfare/lodging -- my representative will contact you to furnish pre-paid airline tickets, and you will be our guest at the University's Visitor Inn (arr 4/14; dep 4/16) -- as well as complimentary conference enrollment. I regret I'm unable to offer any further compensation, honoraria, or expense reimbursement. I'm grateful to you for helping make this meeting possible.

Thank you for your participation. I look forward to working with you in April.

Sincerely,

Tom Colthurst, director
Program on Alcohol Issues

Enc.